



NOTICE TO PROCEED

07 March 2023

Date

EXCELIDENT TRADING

216 Caly Building, 986 Aurora Boulevard,
Marilag, Quezon City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Surgical Table and Binocular Microscope** for the **City Veterinary Office** under **Purchase Request No. 100-22-06-1114**, covered by **Purchase Order No. 23-02-0045** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:

ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: **FEBBIE LYN RICO**
Authorized Representative
EXCELIDENT TRADING

Date: 3-7-2023